

SEVENTH INTERNATIONAL SCIENTIFIC CONFERENCE OF VETERINARY MEDICINE STUDENTS CONFERENCE STATUTE

19 XI 2022 – 20 XI 2022

1. General Provisions

Art. 1. The name of the conference shall be „Seventh International Scientific Conference of Veterinary Medicine Students *Non sibi sed omnibus* - Not for themselves but for everybody” (hereinafter “the Conference”).

Art. 2. The Organizer of the Conference is the Organizing Committee composed of members of The Scientific Society of Veterinary Medicine Students WULS-SGGW.

Art. 3. The official email of event : vetconference@sggw.edu.pl

Art. 4. The Conference official website is: <http://knmw.sggw.pl/?lang=en>

Art. 5. The official working language is English and abstracts, as well as oral and poster presentations have to be given in English.

Art. 6. The Conference will be held from 19th to 20th November 2022 in an online form.

We will use the platform: Microsoft Teams
(<https://www.microsoft.com/en-us/microsoft-teams/group-chat-software>). All information about system requirements can be found on website mentioned above.

Art. 7. Students’ research will be presented in seven sections: Veterinary Oncology, Small Animals, Exotic Animals, Horses, Cattle, Pigs, Wildlife Animals. Number of sections may change depending on the number of participants and the decision of the Conference Committee.

Art. 8. The participant can be Student or PhD Student who is connected with the subject of the Conference

Art. 9 To become a participant it is necessary to send a registration form which can be found on the official website of the Conference. Also it is mandatory to accept the official statute of conference, RODO policy and to pay the registration fee.

Art. 10. The only acceptable payment method is payment by bank transfer to the account number given by the Organizing Committee.

Art. 11. It is mandatory to read the following Terms and Conditions and accept all of them. The participants have to follow the rules and also obey the laws of Poland.

Art. 12. The Organizing Committee, after receiving and checking data in the registration form, will send a confirmation email with an official account number. The registration fee must be paid within 10 working days following the date of confirmation of registration, not paid applications will be cancelled.

Art. 13. There are two options of participation:

a) Active participant - the person who takes part in the Conference and has access to

all lectures and events during the Conference and also can take part in the papers competition and stationary workshops

b) Passive participant - the person who has access to all lectures and events during the conference

Art. 14. The participant during registration is obliged to provide the correct and real personal data. The Organizer is not responsible for providing false or incorrect data.

Art. 15. In case of non-compliance with the statute of the Conference the Participant can be expelled from the Conference if the Organizer considers it as necessary, in this case the Participation fee is non-refundable and certificate can not be sent to the expelled participant.

Art. 16. Registration deadline: 25th of September

Art. 17. Registration fees:

a) active participation: 70 PLN before 7th of October

b) active participation: 90 PLN after 7th of October

c) passive participation: 20 PLN

d) course participation: 30 PLN

Art.18. The Organizer reserves the rights to change the programme of the Conference and the conference statue.

Art. 19. Participation fee is non-refundable. The participation fee shall be refunded only if the conference is cancelled.

Art. 20. Certificates of attendance will be sent *via* email, after the Conference.

2. Abstracts

Art. 1. Only original studies and not published before can be accepted. No review abstracts will be accepted.

Art. 2. The abstracts will be reviewed by the Conference Committee.

Art. 3. The abstracts may be subject to corrections or suggestions by the Conference committee.

Art. 4. If work does not comply with the requirements set out in the Statue of Conference, it will not be evaluated in the competition.

Art. 5. The abstracts must be formatted in accordance with formatting guidelines.

Art. 6. Abstatract submission : before 1st of October.

Art. 7. The appointed Commission will assess the abstracts in terms of content and form.

Art. 8. Information on the acceptance of abstracts: before 8th of October

Art. 9. Please note that changes to abstracts after the submission process will not be possible.

3. Short Oral Presentations

Art. 1. Oral presentation must be an original piece that has not been published before.

Art. 2. Presenters will have 10 minutes for their presentation and 5 minutes for discussion. The length of presentation may not exceed 10 minutes.

Art. 3. Presentations must be prepared in Powerpoint.

Art.4. Only one of the authors can be a speaker.

4. Poster Presentation

Art. 1. Format Portrait orientation. Size 70cm/90cm.

E-Poster must be a 1-page, in portrait orientation. E-poster size must be: PDF format has to include: title, author's first and last name, the scientific society name, university name, the aim, methods and results.

Art. 2. Presenters will have 3 minutes for their presentation and 5 minutes for discussion .

Art. 3. Authors are obliged to prepare only online poster presentations.

Art. 4. Only one person can be a speaker.

5. Evaluation of oral and poster presentations.

Art. 1. All presented works will be judged by a Jury chosen by the Organizing Committee. Members of the Jury will be chosen in accordance with the topic of the session.

Art.2. If work does not comply with the requirements set out in the Statue of Conference, it will not be evaluated in the competition.

Art.3. The evaluation of the works and jury verdict are indisputable.

Art. 4. All awards will be sent to the Winners

6. Workshop information

Art. 1. Participation additionally paid (fee given in the regulations for participation 1. Art. 17)

Art. 2. Only for active participants who have paid the participation fee for "active participant" (max. 8 participant per workshop)

Art. 3. The order of registration is decisive

Art. 4. Participants can take part in as many workshops as they wish, provided that they pay the participation fee for each of them



SZKOŁA GŁÓWNA
GOSPODARSTWA
WIEJSKIEGO

The information obligation for attendees of scientific conferences, training courses, workshops or other events organized by Warsaw University of Life Sciences (SGGW)

WHO IS THE DATA CONTROLLER?

In accordance with the general data protection regulation (hereinafter: GDPR), the controller of your personal data is Warsaw University of Life Sciences, with its registered office at 166 Nowoursynowska Street, 02-787 Warsaw (hereinafter: **SGGW** or the **Data Controller**).

The Data Controller can be contacted:

- In writing: Szkoła Główna Gospodarstwa Wiejskiego w Warszawie ul. Nowoursynowska 166, 02-787 Warszawa (SGGW, 02-787 Warsaw, Nowoursynowska 166)
- By phone: +48 (22) 59 310 00.

The Data Controller is an entity responsible for the security of personal data and their processing in accordance with the provisions of the law.

FOR WHAT PURPOSE AND ON WHAT LEGAL BASIS DO WE USE THE DATA?

We will use your personal data for the following purposes:

- implementation of activities performed at your request prior to entering into a contract i.e., before registering and submitting the application for participation in an organized event (Article 6 (1) (b) of the GDPR - to take steps at the request of the data subject prior to entering into a contract;
- entering into a contract for participation in an event organized by SGGW, and its proper performance, registration of attendees, organization and conducting the meeting, and the implementation of any activities related to the organization of the event, including communication on organizational matters, possible preparation of IDs and certificates confirming participation in the event (Article 6 (1) (b) of the GDPR - contract, or art. 6 (1) (f) GDPR - legitimate interest),

- investigating or defending against possible claims related to the contract being the basis for participation in the event or in connection with the need to prove certain facts that are of significant importance to the Controller in this respect (Article 6 (1) (f) of the GDPR - legitimate interest); the deadlines for pursuing claims under the contract are specified in detail in the Civil Code;

The provision of data is voluntary, but necessary for the conclusion of the contract and its performance. The consequence of failure to provide personal data will be the inability to conclude and perform the contract, including participation in an event organized by the Controller.

Please be advised that your data will not be used to make decisions based solely on the automated processing, including profiling within the meaning of Article 22 of the GDPR.

HOW LONG DO WE INTEND TO USE THE DATA?

We will use the data for the period necessary to achieve the purposes described above. Depending on the legal basis, it will be respectively:

- the term of preparation and organization of the event;
- the term of limitation of claims;
- until a possible objection is raised;

WHAT ARE YOUR RIGHTS?

You may submit a request to us for: an access to personal data (information about the personal data being processed and a copy of the data), rectification of data (if they are incorrect), data portability (in the cases specified in the GDPR), erasure or restriction of personal data processing in accordance with the principles set out in the GDPR.

Notwithstanding the rights listed above, you may file an objection against processing of your data at any time, if the legal basis for the use of data is a legitimate interest (Article 6 (1) (f) of the GDPR).

Moreover, you have the right to lodge a complaint with the President of the Personal Data Protection Office if you believe that the processing of your personal data violates the law.

WHO DO WE TRANSFER YOUR DATA TO?

Subject to all data security guarantees, your data may be transferred (except to persons authorized by the Controller) to other entities, including entities authorized to receive them as provided by law, to entities processing them on our behalf (e.g., technical service providers and entities providing us with consultancy services), as well as other administrators ((e.g., notary or legal offices).

HOW CAN YOU CONTACT US ON THE PERSONAL DATA PROTECTION?

The Data Controller has appointed the Data Protection Officer, who you can contact in matters related to the processing of personal data and the exercise of the user rights in accordance with the provisions on the protection of personal data via:

- In writing: Szkoła Główna Gospodarstwa Wiejskiego w Warszawie ul. Nowoursynowska 166 02-787 Warszawa (SGGW, 02-787 Warsaw, Nowoursynowska 166);
- e-mail address: iod@sggw.edu.pl

TRANSFER OF DATA OUTSIDE THE EUROPEAN ECONOMIC AREA (EEA)

Due to the use of Microsoft services by the Data Controller, your data may be transferred outside the European Economic Area, e.g., to the USA. Microsoft provides guarantees resulting from compliance with Chapter 5 of the GDPR and has been obliged to comply with the protection of personal data on the basis of standard contractual clauses concluded with SGGW. More information can be found at: <https://privacy.microsoft.com/pl-pl/privacystatement>